



在填寫您的個人資料前，請先細閱表格後頁之聲明書

Please read the declaration on the next page carefully before filling in your personal information

「耆康之友」每月捐款計劃 Friend of SAGE Monthly Donation Programme
捐款者更改資料 Change of Donor Information *

捐款人姓名 Donor Name _____
捐款人號碼 Donor No. _____ 聯絡電話 Tel. _____

如有查詢，請致電耆康會捐款熱線 For enquires, please call our donation hotline : 3428 3322

(請於適當□加上"✓") (Please "✓" into the appropriate □)

請更改以下本人於貴會相關之資料紀錄 I would like to change the following information with your Society :

聯絡方法 (請填寫 A 部) Contact Information (Please fill in Part A below)

捐款方法 (請填寫 B 部) Donation Method (Please fill in Part B below)

捐款金額 (請填寫 C 部) Donation Amount (Please fill in Part C below)

其他更改 Others (請註明) (Please specify) _____

生效日期 Effective Date : _____

(A) 更改聯絡方法 New Contact Information

聯絡電話 Contact Tel. No _____

電郵地址 Email Address _____

傳真號碼 Fax No. _____

郵寄地址 Mailing Address _____

(B) 更改捐款方法 New Donation Method *

信用卡

Visa

萬士達卡 Master Card

By Credit Card

持卡人姓名 Name on Card _____

發卡銀行 Issuing Bank _____

信用卡號碼 Credit Card No. _____

卡有效日期 Card Expiry Date _____

(月/年)(mm/yy)

(最少三個月內有效 at least 3 months valid)

簽署 Cardholder Signature _____

(須與信用卡上簽署相符 Same specimen as that on the designated credit card)

(C) 更改捐款金額 New Donation Amount :

每月捐款 Donation per month HK\$ _____

捐款人簽署

Signature _____

日期 Date _____

*每月捐款將在信用卡到期後自動延續，信用卡捐款資料將交予銀行作交易處理

Monthly donation will be valid including after expiry date until further notice. Information for credit card donation will be sent to bank for transaction

請把填妥之表格交回香港耆康老人福利會公關及籌款部

Please return the filled form to Fundraising Department, The Hong Kong Society for The Aged

郵寄地址：香港北角百福道 21 號香港青年協會大廈 11 樓

Address : 11/F, The Hong Kong Federation of Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong

傳真 By Fax : 2311 2373 / 2507 2417

電郵 Email : fundraising@sage.org.hk

多謝您的支持 Thank you for your support!

香港耆康老人福利會

《私隱政策聲明》

政策聲明

本會承諾遵守《個人資料（私隱）條例》的規定。為履行此承諾，我們會確保屬下職員依從保安及保密方面的最嚴格規定。

實務聲明

本會未取得你的同意前，不會向第三者提供你的個人資料作直接促銷或其他不相關的用途。

《收集捐款人個人資料聲明》

本會收集個人資料的目的及用途

你所提供的個人資料，將會被本會用於處理捐獻善款之用。提供個人資料予本會是自願性的。若你未能提供足夠個人資料，本會將不能處理有關捐款。請確保你所提供之資料為準確及通知本會有關任何資料修改。

為保持與閣下的聯繫，及讓閣下及時瞭解本會的最新訊息，包括：本會的工作進展、資助及非資助服務及課程的推廣及宣傳、籌款募捐、招募、產品推廣、收集意見、個別邀請、發放宣傳品及與本會相關各類活動及事工，本會在獲得閣下的書面同意後，方會使用閣下曾提供的通訊資料，包括：姓名、郵寄地址、電話、傳真號碼、電郵等，發放本會訊息予閣下。

使用有關資料人士

你所提供之個人資料，只會按需要由本會使用。除自動轉賬及信用卡資料將交予銀行進行付款交易外，本會未取得你的同意前，不會向其他人士及機構披露所收集得關於你的資料。

要求查閱及改正個人資料

除了特殊情況外，你可要求查閱及改正本會所存有關你的個人資料，並可支付規定費用，得到有關資料文件影印本。

查詢

如對上述有關個人資料之用途、查閱及改正等有任何查詢，可與本會公關及籌款部企業傳訊主任聯絡。(地址：香港北角百福道 21 號香港青年協會大廈 11 樓或電郵：fundraising@sage.org.hk)

The Hong Kong Society for the Aged

“Privacy Policy Statement”

Policy Statement

The Hong Kong Society for the Aged undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance. All our staff members who handle identifiable personal information should take extra precaution to ensure that the relevant laws on personal data (privacy) are complied.

Practice Statement

Information we collect about you will not be disclosed by us to any other party without your consent.

“Personal Information Collection Statement”

Purposes of Collecting and Personal Information

The personal information you provide will be used for processing donation. The provision of information is voluntary. Failure to provide obligatory information may make us unable to process donation. Please make sure the information is accurate and inform us if you would like to make any changes.

To stay in touch with you and keep you posted on our latest updates, including, our works, promotion of our subvented and non-subvented courses, fundraising appeal, recruitment, product promotion, feedback collection, activities invitation, dispatch of promotion materials and all kinds of our activities; we will only use your personal contact information after obtaining your written consent, including, name, postal address, telephone number, fax number, email address and others.

Personnel Handling Personal Information

The personal information you provide will only be used for the aforementioned purposes. We will not disclose any information about you to the third parties without your consent except for sending auto-pay and credit card information to bank for transaction.

Access and Correction of Personal Information

You have the right of access to, and correction of, personal information kept and used by us in accordance except for special circumstances. A reasonable fee may be charged for obtaining photocopies.

Enquiries

Should you have any enquiries concerning the use, access or correction of personal information, please feel free to contact our Corporate Communications Officer. (Address: 11/F, The Hong Kong Federation of Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong or Email: fundraising@sage.org.hk)